



Swinburne University of Technology  
 Cashier Office (H57)  
 PO Box 218  
 Hawthorn, Vic 3122  
 Phone: 9214 8000

**TAX INVOICE**  
 ABN: 13 628 586 699

Payments are inclusive of GST

## GST PAYMENT FORM

Please complete details and return to:

Department: Amanda Lawrence  
 Australian Policy Online  
 Mail Address: Institute for Social Research, Swinburne University of Technology  
 Mail No H53, PO Box 218, Hawthorn, Vic 3122  
 Phone: 03 9214 8792  
 Fax to: **03 9819-5349**

Name of Payee: ..... Today's Date: ...../...../.....

Organisation: ..... Fax: .....

Contact number: ..... Contact name (if different to payee) .....

Description of Service: Advertising on Australian Policy Online

Total cost (GST incl): ..... (Jobs/Events \$80 per ad)

**Method of Payment**

- CHEQUE:** Please forward cheques to the above address with a copy of this form.  
 **CREDIT CARD:** Please debit \$80 to my: Visa  Mastercard  Bankcard

**Credit Card Number:**

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**Expiry Date:**

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Name on Card: ..... Signature: .....

**DIRECT DEBIT:**

Payment by direct deposit may be made using the following account details

Bank: Westpac      BSB No: 033-050      Account No: 316127      Swift No. WPACAU2S  
 Please quote ref #: 11103023420967941      Email notification of payment to: [admin@apo.org.au](mailto:admin@apo.org.au)

*Internal Use Only:*

SUT Contact: Amanda Lawrence      Ext: (03) 9214 8792      Mail No: H53  
 Item Code: .....      Ledger: .....      Debtor ID: .....

General Ledger Account:

1	1	1	0	3	0	2	3	4	2	0	9	6	7	9	4	1
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Narration/Reference: ..... Receipt No: .....

**This form is a tax invoice for GST purposes, and on receipt of payment is your receipt. Please retain a copy for your records.**